

# Inventory & Check In

**AVINTO**  
PROPERTY SERVICES

+44 02071013975

Bookings@avinto.co.uk

Property inspected by James Wilson

## Address

Example  
Inventory  
Report



## Carried Out

**April**  
**22nd 2026**  
09:00

## Contents

Disclaimers .....	2
Areas .....	3
SCHEDULE OF CONDITION .....	3
CLEANING SUMMARY .....	4
KEY SETS .....	5
METER READINGS .....	6
SMOKE AND CO ALARMS .....	7
ENTRANCE & HALLWAY .....	8
RECEPTION ROOM .....	15
KITCHEN AREA .....	24
BATHROOM .....	35
BEDROOM .....	42
PROPERTY COMPLIANCE .....	50
Actions .....	51
Declaration .....	52

## Disclaimers

1. WILSON INVENTORIES SERVICES covers the property only to the extent that the condition of the premises permits. It only extends to the parts of the premises that are readily accessible. All other parts of the premises i.e. attics, garages, lofts and communal areas that are not relevant to the inventory, are specifically excluded.
2. This document is considered to be an accurate assessment of the contents and condition of the property. You have 14 days from the date of this report to notify us in writing of any amendments you wish to make. These should be sent to james@wilsoninventories.co.uk. If no amendments are received within this time you are deemed to have agreed with the contents of this report. Amendments will only be made to the report with all parties' agreement. It is the responsibility of the Landlord and Tenant to agree to amendments prior to sending any request to WI.
3. Unless the Inventory is carried out in daylight hours, the exterior and belongings will not have been inspected.
4. If a garden needs inspecting WI will endeavour to mention plants and shrubs however WI considers plants to be perishable.
5. Lighting, electrical appliances, machinery and other similar items will be tested where practical, and in any event for power supply only. Burglar alarms and panic alarms are not tested.
6. Carpets, rugs and other floor coverings have been inspected to the extent that they are sufficiently clean so that stains and markings, including burns and other damage can be readily identified.
7. Unless otherwise stated in writing, items in boxes, plastic sacks and other containers are assumed to be awaiting removal and are specifically excluded from the inventory.
8. All items are described only so that they can be identified. Sizes of objects are given only as approximate and are purely an aid for identification.
9. It should be noted that the compiler of this report is not an expert in fabrics, woods, materials, antiques, etc and not a qualified surveyor. This inventory should not in any way be used as a report for valuation purposes for the premises and its contents or as a structural survey report.
10. Every effort has been made to carefully check the property and its contents, however, WI representative cannot move extremely heavy Contents, nor can we undertake to attempt entry to inaccessible places. Our clerks will not report on areas such as overcrowded drawers & cupboards.
11. The WI representative is not aware of recently bought items. New is only stated if the item is still within packaging. This inventory has been compiled on the basis that, unless otherwise stated, an item is free from visible soiling, defects or damage.
12. Newspapers, magazines, perishables, houseplants are not included unless specifically requested. Books, compact discs, DVDs, videotapes and other similar items will not be listed individually but will be stated as 'collections'.
13. Properties containing large amounts of assorted crockery, cutlery, glasses etc will not have items listed individually but will be listed as "assorted items".
14. The person preparing the Inventory is not an expert in The Fire and Safety Regulations in relation to soft furnishings. It assumes that all furnishings & fabrics have been checked by the landlord and/or managing agent to ensure they comply with the relevant regulations at date of compilation.
15. Any Inventories compiled with the tenants in situ may contain inaccuracies for which we cannot be held responsible.
16. Smoke alarms will be listed on the inventory but will only be tested for sound in accordance with the legislation of October 2015 and only where practically possible to do so. Liability for ensuring the property complies with the legislation remains with the Landlord.
17. Meter readings can only be taken if meters are accessible and clearly marked. Otherwise the reading must be taken by the relevant boards.
18. It is essential that all items are returned to respective rooms as listed on the original Inventory before the Check Out is due to be carried out. Where items have not been returned to their original position and are not easily seen they may be noted as "Not Seen" on the Check Out and their replacement may be charged for.
19. All personal items should be removed prior to the Check Out and the tenant should be ready to vacate the property at the end of the Check Out returning all sets of keys.
20. Unless otherwise stated, the report was carried out at the date and time stated on the front cover and all photos were taken during the inspection.
21. Blinds in the premises are visually checked. We are unable to verify that the blinds comply with child safety requirements of BS EN 13120:2009 + A1:2014 placed on the manufacturer, supplier and professional installation of internal window blinds.

1. SCHEDULE OF CONDITION		
Ref	Name	Condition
1.1	Decorative Order	Good decorative order.
1.2	Ceilings	Good condition.
1.3	Lights	Entrance & Hallway - 1x spotlight lightbulb not working. Kitchen Area - kickboard-integrated lighting not working. Bedroom - 2x pendant lightbulbs not working.
1.4	Walls	Bathroom - cracks to 3x tiles to LHS mid-level. Bedroom - Mould to low level
1.5	Windows & Sills	Reception Room - unable to fully open and close and lock window.
1.6	Blinds/Curtains	Minor tears and marks Functional
1.7	Woodwork	Good condition.
1.8	Flooring	Good condition, few light scratches and defects
1.9	Kitchen & Appliances	Cracks and black tape to freezer draws Washing Machine - black mould-type marks to door seal/gasket.
1.10	Bathroom & Sanitaryware	Bath - tap unit significantly loose from flooring. Shower - black mould-type marks to sealant to wall-recessed unit.
1.11	Contents	Good, some stains to sofa and mattress

2. CLEANING SUMMARY		
Ref	Name	Condition
2.1	General Cleanliness	Low level professional clean
2.2	Windows & Sills	Glazing not clean
2.3	Carpets & Flooring	Clean to a low professional level.
2.4	Kitchen & Appliances	Clean to a low professional level.
2.5	Bathroom & Sanitaryware	Clean to a low professional level.
2.6	Contents	Clean to a low professional level.

3. KEY SETS

Ref	Name	Description
3.1	1x Set of Keys	<p>1x set of keys incl.:</p> <ul style="list-style-type: none"><li>1x silver cylinder key for property front door top lock</li><li>1x silver mortise key for property front door bottom lock</li><li>1x blue plastic fob for building entrance and communal areas</li></ul> <p>All keys and fob tested, working.</p> <p>Keys collected from concierge. Keys returned to concierge (TT checked-in by property clerk at 10:30).</p>



Ref #3.1

4. METER READINGS			
Ref	Name	Description	Reading
4.1	Electricity Meter	Location: property exterior, RHS Access via: T-bar key Serial number: 19M1189535	21431 kWh
4.2	Gas Meter	Location: car park, basement Access via: unlocked/tenant accessible Serial number: G4F91647041900	01217.641 m3 BAL £535.99
4.3	Water Meter	Location: car park, basement Access via: unlocked/tenant accessible  Serial number: 99A212843	2791.6259 m3



22 Apr 2026 09:17

Ref #4.1



22 Apr 2026 09:17

Ref #4.2



22 Apr 2026 09:17

Ref #4.3

**5. SMOKE AND CO ALARMS**

Ref	Name	Location Room & Floor	Test Result
5.1	Smoke Detector/Fire Alarm	Location: Entrance & Hallway Floor: 1st Floor	Tested, power seen and heard. Replacement date seen but not readable.
5.2	Smoke Detector/Fire Alarm	Location: Reception Room Floor: 1st Floor	Tested, power seen and heard. Replacement date October 2027.
5.3	Heat Detector/Alarm	Location: Kitchen Area Floor: 1st Floor	Tested, power seen and heard. Replacement date March 2028.
5.4	Carbon Monoxide Detector/Alarm	Location: Kitchen Area Floor: 1st Floor	Tested, power seen and heard. Replacement date not seen.



Ref #5.1



Ref #5.2

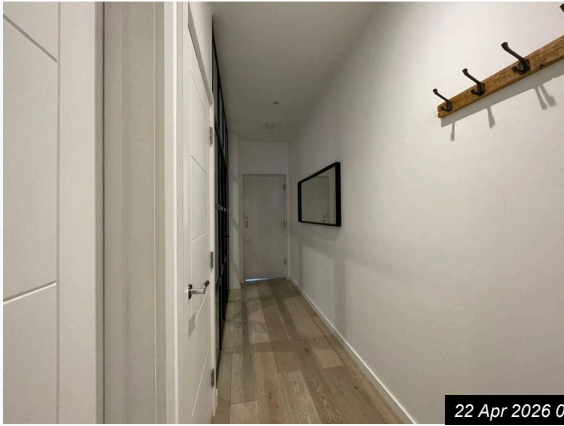


Ref #5.3

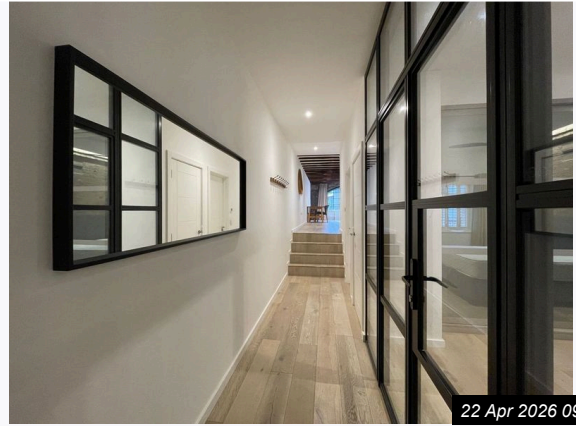


Ref #5.4

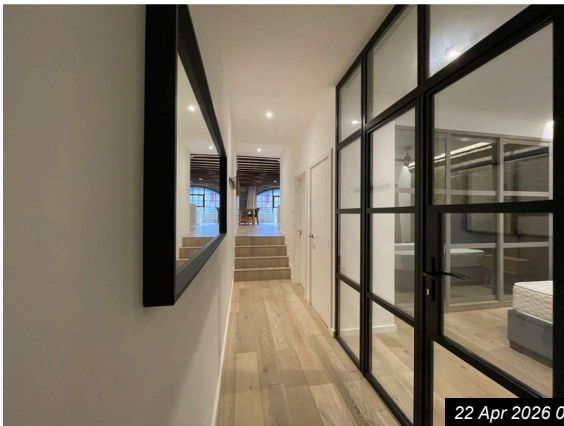
6. ENTRANCE & HALLWAY



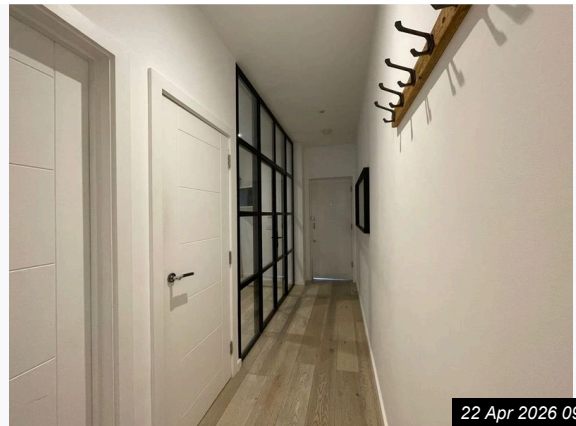
Ref #6



Ref #6



Ref #6



Ref #6

Ref	Name	Description	Condition
6.1	Door & Frame	Solid timber entrance door and frame painted white	Multiple scuff marks and scratches visible on both door and frame minor paint chipping some cracking to frame and chipped wood around lock strike plate wear to door threshold.
6.2	Door Fixtures	Chrome ERA cylinder lock chrome escutcheon chrome handle large painted turnbolt door viewer fitted metal number plate 22.	Mortise lock escutcheon to exterior loose/partially detached from door <a href="#">Review - Investigate</a>
6.3	Ceiling	Smooth white painted	Ceiling shows no visible signs of damage, stains or cracks.
6.4	Lighting	Recessed ceiling light with a silver trim	1x spotlight lightbulb not working <a href="#">Review - Investigate</a>
6.5	Walls	Painted plaster walls in white	Surface has various marks light scuffs and minor scratches visible patched or damaged sections around coat hooks.

6. ENTRANCE & HALLWAY (CONT.)			
6.6	Skirting	White painted wooden	Multiple scuffs, stains, scratches and marks present some minor damage to paintwork and visible dirt in areas.
6.7	Switches/Socket	White plastic light switches double power sockets with indicator lights some with blue or orange LEDs toggle switches throughout entrance and hallway.	Minor surface marks, scuffs, slight discolouration and faint residue marks
6.8	Flooring	Light oak wood	Surface scratches and a small chip with minor signs of wear. Appears clean
6.9	Built-In Storage	White built-in storage cupboard with shelving	Multiple scuff marks, scratches, small holes on the door front, minor chips to the edge, and wall interior shows heavy marking and general wear.
6.10	Boiler	White Vokera Compact 24 SE wall-mounted	Casing shows minor marks and surface dirt pipework visible with signs of use otherwise appears intact with no visible damage.
6.11	Washing Machine	Freestanding white front-loading Whirlpool washing machine with digital display	Detergent drawer shows signs of residue and rust Black marks to seal, possibly mould <a href="#">Review - Investigate</a>
Contents			
6.12	Door stopper	Wall-mounted metal door stopper with a rubber tip	In good condition
6.13	Mirror	Rectangular mirror with a black metal frame	Frame and mirror surface are free from visible damage or wear.
6.14	Coat rack	Wooden coat rack with eight black metal hooks	Good condition
6.15	Thermostat	Digital thermostat with a square grey casing and blue display	No visible damage or wear, screen and casing appear intact and clean.
6.16	Thermostat	White digital wall thermostat with display screen and touch controls.	Tested, power not seen <a href="#">Review - Investigate</a>
Miscellaneous Items			
6.17	Parcel	White rectangular parcel with MtSocks	Parcel packaging appears intact
Cleanliness			
6.18	Cleanliness		Professional clean

6. ENTRANCE & HALLWAY (CONT.)



22 Apr 2026 10:00

Ref #6.1



22 Apr 2026 10:00

Ref #6.1



22 Apr 2026 10:00

Ref #6.1



22 Apr 2026 10:00

Ref #6.1



22 Apr 2026 10:00

Ref #6.1



22 Apr 2026 10:01

Ref #6.1



22 Apr 2026 10:01

Ref #6.1



22 Apr 2026 10:01

Ref #6.1



22 Apr 2026 10:01

Ref #6.1



22 Apr 2026 10:01

Ref #6.1



22 Apr 2026 10:02

Ref #6.2



22 Apr 2026 10:02

Ref #6.2



22 Apr 2026 10:02

Ref #6.2



22 Apr 2026 10:02

Ref #6.2



22 Apr 2026 10:02

Ref #6.2

6. ENTRANCE & HALLWAY (CONT.)



Ref #6.2

22 Apr 2026 10:02



Ref #6.2

22 Apr 2026 10:02



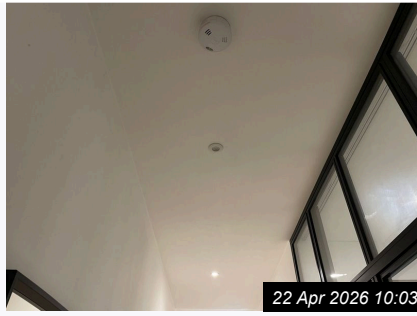
Ref #6.2

22 Apr 2026 10:02



Ref #6.2

22 Apr 2026 10:02



Ref #6.3

22 Apr 2026 10:03



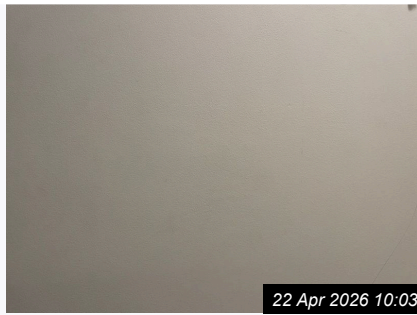
Ref #6.3

22 Apr 2026 10:03



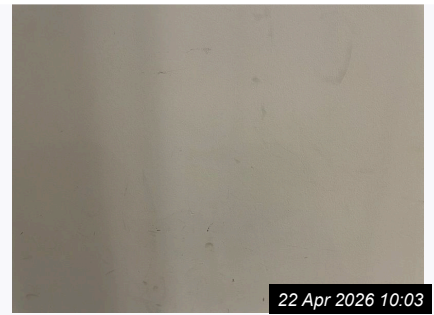
Ref #6.4

22 Apr 2026 10:03



Ref #6.5

22 Apr 2026 10:03



Ref #6.5

22 Apr 2026 10:03



Ref #6.5

22 Apr 2026 10:04



Ref #6.5

22 Apr 2026 10:04



Ref #6.5

22 Apr 2026 10:04



Ref #6.5

22 Apr 2026 10:04



Ref #6.5

22 Apr 2026 10:04



Ref #6.6

22 Apr 2026 10:04

6. ENTRANCE & HALLWAY (CONT.)



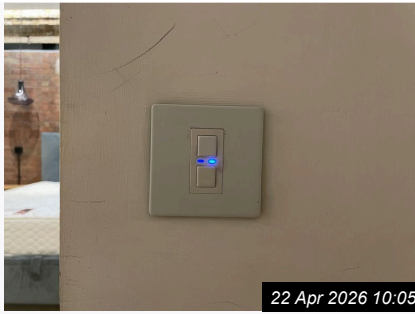
Ref #6.6



Ref #6.6



Ref #6.6



Ref #6.7



Ref #6.7



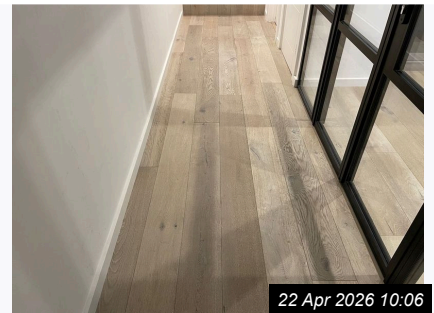
Ref #6.7



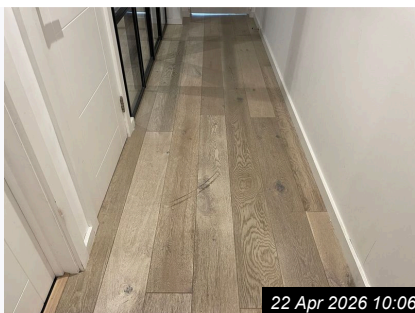
Ref #6.7



Ref #6.7



Ref #6.8



Ref #6.8



Ref #6.8



Ref #6.8



Ref #6.9



Ref #6.9



Ref #6.9

6. ENTRANCE & HALLWAY (CONT.)



22 Apr 2026 10:07

Ref #6.9



22 Apr 2026 10:08

Ref #6.9



22 Apr 2026 10:08

Ref #6.9



22 Apr 2026 10:08

Ref #6.9



22 Apr 2026 10:08

Ref #6.9



22 Apr 2026 10:08

Ref #6.9



22 Apr 2026 10:07

Ref #6.10



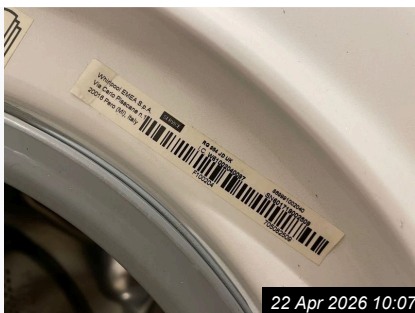
22 Apr 2026 10:07

Ref #6.10



22 Apr 2026 10:07

Ref #6.11



22 Apr 2026 10:07

Ref #6.11



22 Apr 2026 10:07

Ref #6.11



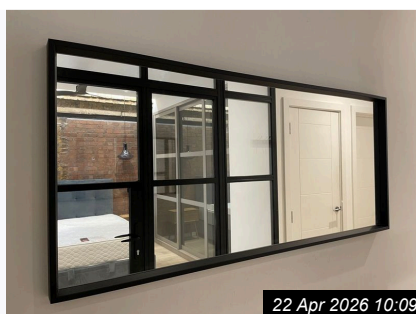
22 Apr 2026 10:07

Ref #6.11



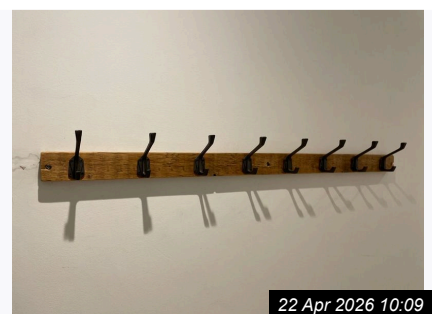
22 Apr 2026 10:09

Ref #6.12



22 Apr 2026 10:09

Ref #6.13



22 Apr 2026 10:09

Ref #6.14

6. ENTRANCE & HALLWAY (CONT.)



22 Apr 2026 10:09

Ref #6.15



22 Apr 2026 10:09

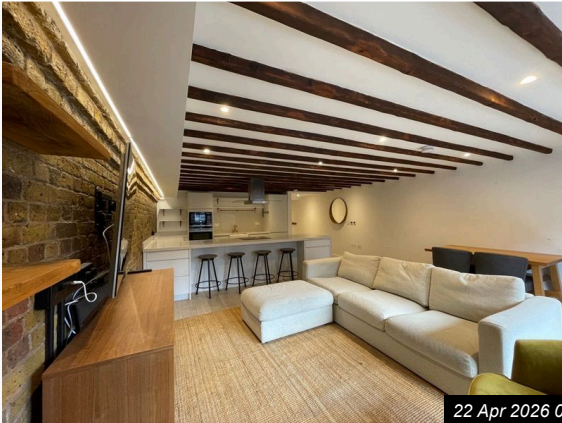
Ref #6.16



22 Apr 2026 10:09

Ref #6.17

7. RECEPTION ROOM



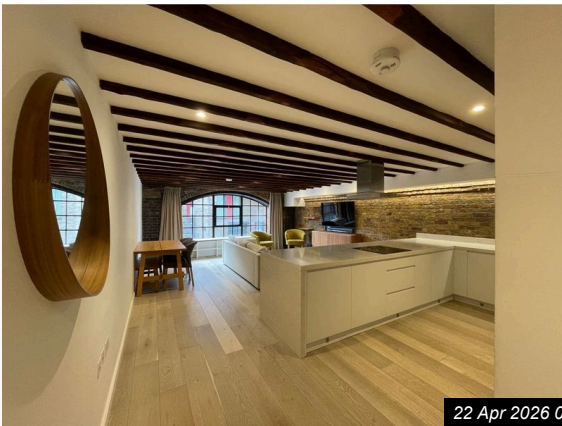
22 Apr 2026 09:46

Ref #7



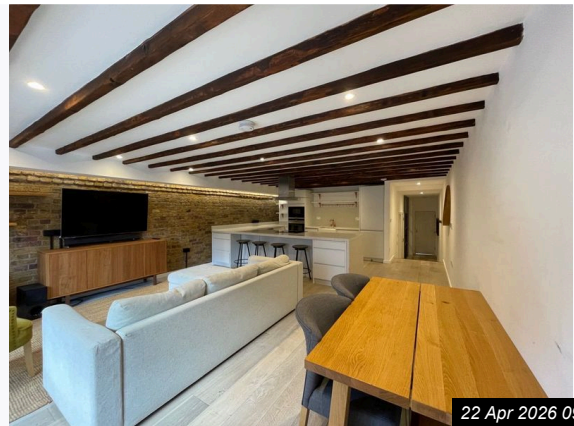
22 Apr 2026 09:46

Ref #7



22 Apr 2026 09:46

Ref #7






22 Apr 2026 09:46

Ref #7

Ref	Name	Description	Condition
7.1	Ceiling	White painted ceiling with exposed dark timber beams	Generally well maintained
7.2	Lighting	Recessed round downlights with white trim linear LED strip light set above exposed brick.	Staining to surrounding light Both lights appears in working order with no visible damage.
7.3	Walls	Painted plastered walls in white exposed yellow, black and brown brickwork.	Painted walls show multiple visible screw holes patch repairs and surface scuff marks; exposed brickwork is in good condition
7.4	Skirting	White painted wooden	Light scuff marks slight stains and chipped paint present Generally appears in good condition
7.5	Window & Sill	Large arched industrial-style window with black metal framing and a wooden sill.	glass displays light dirt and smudges no visible cracks or major damage. Unable to fully open and close and lock window <a href="#">Review - Investigate</a>
7.6	Window Sill/Built-In Storage	Timber window sill with a rustic finish and built-in white painted wooden storage shelves below.	Small chip to the paint

7. RECEPTION ROOM (CONT.)			
7.7	Blinds/Curtains	Pair of full-length beige fabric curtains with white lining and pleated headers	Curtains show visible stains and marks a small tear or hole fraying at the bottom edge minor discolouration and scuffing on the white lining.
7.8	Switches/Socket	White and black plastic double power sockets and switches, some with integrated USB ports and blue indicator lights	Overlapping white paint marks from wall Appears light dust to black sockets
7.9	Flooring	Oak flooring with a light grey-brown tone	Very minor signs of wear including numerous small scuffs, marks, scratches and some minor staining in several areas along the room edges Generally good condition and appears clean
7.10	Built-In Storage	Three wooden floating shelves made from light to medium tone timber	Appears black discolouration, especially on the right side 1st/top and 2nd/middle shelves slightly loose
Contents			
7.11	Wall mirror	Large round wall mirror with a wooden frame mounted on a white wall.	Mirror glass and wooden frame appear clean and free from visible damage
7.12	Thermostat	White digital thermostat control panel with touchscreen buttons	No visible damage or wear Power not seen <span style="background-color: #ff9800; color: white; padding: 2px;">Review - Investigate</span>
7.13	Table and chairs	Set of two grey upholstered chairs with wooden legs positioned next to a rectangular light oak dining table	Dining table surface shows a light circular mark Chairs show fraying on the back edges and a small stain on upholstery
7.14	Sofa	Light beige fabric corner sofa with: Three seat cushions, three back cushions, a left chaise extension, and integrated storage compartment under the chaise.	Multiple seat and arm stains, light scuff marks, general wear to cushions, and light scratches on the rear panel.
7.15	Armchair	Upholstered armchair with curved backrest, mustard yellow velvet fabric, and light wood legs.	Upholstery has visible pet hair and minor marks legs show areas of sticker residue and some surface scratches.
7.16	Subwoofer	Black Sony subwoofer featuring a metal grille and bass port	Minor dust present on the top surface but no visible damage or wear.
7.17	Cupboards	Wooden sideboard with two cupboards, two drawers, and a rectangular surface in a light brown finish.	Top surface shows noticeable scratches and wear, otherwise no visible damage to doors or drawers.
7.18	Television	Sony flat screen television mounted on brick wall black soundbar below and remote control on wooden unit	Television soundbar and remote control all in good condition with no visible damage or significant wear

7. RECEPTION ROOM (CONT.)			
7.19	Stools	Four tall stools with circular wooden seats and black metal frames featuring footrests.	Seats show light surface scratches and scuffs frames appear intact with no visible damage.
7.20	Rug	Natural woven rectangular rug in light brown with textured weave pattern	Small dark stain and minor discolouration visible in central area with some light general wear
Miscellaneous Items			
7.21	Router	White broadband router with 'hyperoptic' branding	Minor surface marks and dust present Good condition
7.22	Vases	Set of three clear glass decorative vases with openings, one featuring a leather strap, displayed on a wooden shelf.	All three glass spheres appear intact
7.23	Components	Grey plastic components	Detached, left on shelf
Cleanliness			
7.24	Cleanliness		Generally clean to a low professional level
			
			
			

7. RECEPTION ROOM (CONT.)



Ref #7.3

22 Apr 2026 10:12



Ref #7.3

22 Apr 2026 10:12



Ref #7.3

22 Apr 2026 10:12



Ref #7.3

22 Apr 2026 10:12



Ref #7.3

22 Apr 2026 10:12



Ref #7.3

22 Apr 2026 10:13



Ref #7.3

22 Apr 2026 10:13



Ref #7.4

22 Apr 2026 10:13



Ref #7.4

22 Apr 2026 10:13



Ref #7.4

22 Apr 2026 10:14



Ref #7.4

22 Apr 2026 10:15



Ref #7.5

22 Apr 2026 10:14



Ref #7.5

22 Apr 2026 10:14



Ref #7.5

22 Apr 2026 10:14



Ref #7.5

22 Apr 2026 10:14

7. RECEPTION ROOM (CONT.)



Ref #7.5

22 Apr 2026 10:14



Ref #7.6

22 Apr 2026 10:15



Ref #7.6

22 Apr 2026 10:15



Ref #7.6

22 Apr 2026 10:15



Ref #7.7

22 Apr 2026 10:16



Ref #7.7

22 Apr 2026 10:16



Ref #7.7

22 Apr 2026 10:16



Ref #7.7

22 Apr 2026 10:16



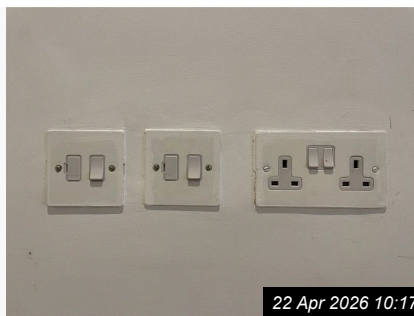
Ref #7.8

22 Apr 2026 10:17



Ref #7.8

22 Apr 2026 10:17



Ref #7.8

22 Apr 2026 10:17



Ref #7.8

22 Apr 2026 10:17



Ref #7.8

22 Apr 2026 10:17



Ref #7.8

22 Apr 2026 10:17



Ref #7.8

22 Apr 2026 10:18

7. RECEPTION ROOM (CONT.)



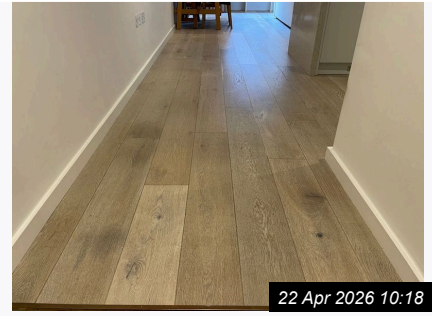
Ref #7.8

22 Apr 2026 10:18



Ref #7.9

22 Apr 2026 10:18



Ref #7.9

22 Apr 2026 10:18



Ref #7.9

22 Apr 2026 10:18



Ref #7.9

22 Apr 2026 10:18



Ref #7.9

22 Apr 2026 10:18



Ref #7.9

22 Apr 2026 10:19



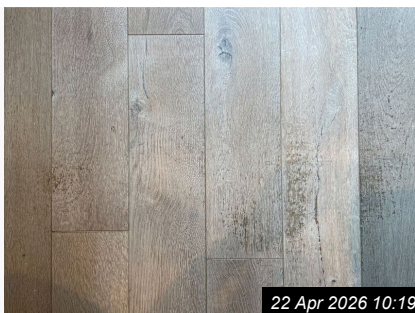
Ref #7.9

22 Apr 2026 10:19



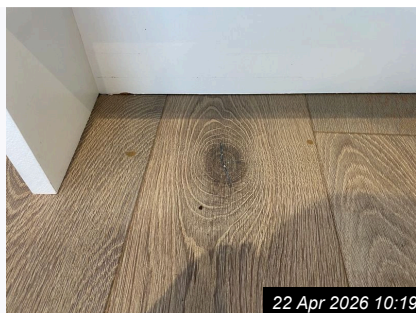
Ref #7.9

22 Apr 2026 10:19



Ref #7.9

22 Apr 2026 10:19



Ref #7.9

22 Apr 2026 10:19



Ref #7.9

22 Apr 2026 10:19



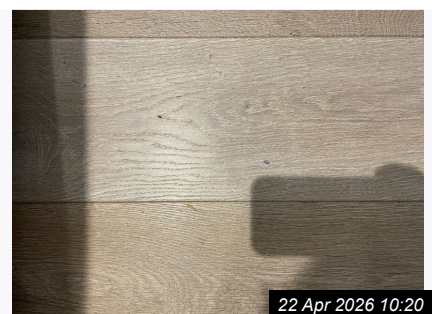
Ref #7.9

22 Apr 2026 10:20



Ref #7.9

22 Apr 2026 10:20



Ref #7.9

22 Apr 2026 10:20

7. RECEPTION ROOM (CONT.)



Ref #7.10

22 Apr 2026 10:20



Ref #7.10

22 Apr 2026 10:21



Ref #7.11

22 Apr 2026 10:21



Ref #7.12

22 Apr 2026 10:21



Ref #7.13

22 Apr 2026 10:21



Ref #7.13

22 Apr 2026 10:21



Ref #7.13

22 Apr 2026 10:21



Ref #7.13

22 Apr 2026 10:22



Ref #7.13

22 Apr 2026 10:22



Ref #7.13

22 Apr 2026 10:22



Ref #7.14

22 Apr 2026 10:22



Ref #7.14

22 Apr 2026 10:23



Ref #7.14

22 Apr 2026 10:23



Ref #7.14

22 Apr 2026 10:23



Ref #7.14

22 Apr 2026 10:23

7. RECEPTION ROOM (CONT.)



22 Apr 2026 10:23

Ref #7.14



22 Apr 2026 10:23

Ref #7.14



22 Apr 2026 10:23

Ref #7.14



22 Apr 2026 10:24

Ref #7.15



22 Apr 2026 10:24

Ref #7.15



22 Apr 2026 10:24

Ref #7.15



22 Apr 2026 10:24

Ref #7.15



22 Apr 2026 10:24

Ref #7.15



22 Apr 2026 10:24

Ref #7.15



22 Apr 2026 10:25

Ref #7.16



22 Apr 2026 10:25

Ref #7.17



22 Apr 2026 10:25

Ref #7.17



22 Apr 2026 10:25

Ref #7.17



22 Apr 2026 10:26

Ref #7.17



22 Apr 2026 10:26

Ref #7.18

7. RECEPTION ROOM (CONT.)



22 Apr 2026 10:26

Ref #7.18



22 Apr 2026 10:26

Ref #7.18



22 Apr 2026 10:26

Ref #7.19



22 Apr 2026 10:26

Ref #7.19



22 Apr 2026 10:26

Ref #7.20



22 Apr 2026 10:26

Ref #7.20



22 Apr 2026 10:22

Ref #7.21



22 Apr 2026 10:25

Ref #7.22



22 Apr 2026 10:25

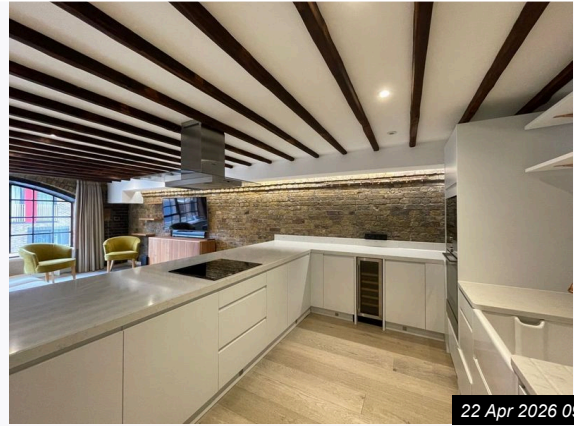
Ref #7.23

8. KITCHEN AREA



22 Apr 2026 09:47

Ref #8



22 Apr 2026 09:47

Ref #8



22 Apr 2026 09:47

Ref #8



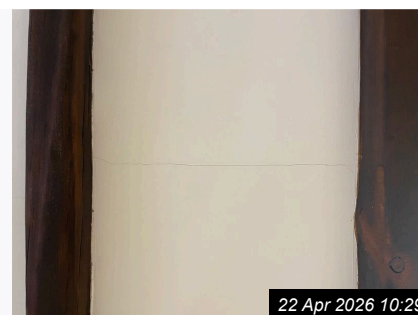
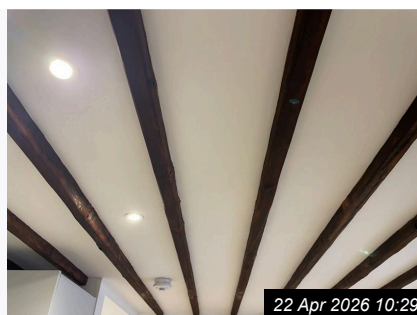
22 Apr 2026 09:47

Ref #8

Ref	Name	Description	Condition
8.1	Ceiling	Features white painted ceiling with exposed dark wooden beams	Light settlement crack in the plaster with no other significant signs of damage. Generally good condition
8.2	Lighting	Ceiling recessed round LED lights with white trim under-cabinet linear LED strip light	Both lights are operational
8.3	Walls	Part white painted, part exposed yellow-brown brick Kitchen also features a section with a marble splash back tiled finish	Generally all in good condition
8.4	Switches/Sockets	Multiple white and black plastic switches and sockets Labelled appliance switches all flush-mounted	All switches and sockets appear intact
8.5	Flooring	Light oak wood	Multiple scratches, marks and small indentations are present

8. KITCHEN AREA (CONT.)			
8.6	Kitchen Units	White laminated kitchen units with integrated plinths and metallic fixings	Multiple scuff marks, minor dents, visible dirt and discolouration on plinths some exposed wiring and hardware and corners show minor chipping. Kickboard-integrated lighting not working <a href="#">Review - Investigate</a>
8.7	Tall Units	Tall units constructed from white laminate panels with integrated doors, soft-close fittings and internal control panel for kitchen appliances	Generally good condition with minor marks, a patched repair area and small chip to exterior
8.8	Wall Units	White laminated open shelving with copper brackets	Minor discolouration to shelf edges
8.9	Base Units	Matte white flat-panel base units with; integrated handles, internal shelving, pull-out wire baskets, soft-close drawers & built-in waste bins	General minor marks and scuffs some chipped edges on drawers and cabinets scratched and stained areas inside sink unit and drawers Corner door sections detached from unit interior sections <a href="#">Review - Investigate</a>
8.10	Worktops	Light grey marble worktop with subtle veining and matching upstands.	Cracking, staining to sealant Otherwise in good condition
8.11	Sink	White ceramic butler-style sink with a built-in draining board and a copper dual-handle tap.	Sink is clean with minor limescale around the drain tap shows visible tarnishing limescale at the spout also
Appliances			
8.12	Extractor Hood	Stainless steel and glass extractor hood by Siemens with integrated lighting and metal grease filter.	Minor wear and surface marks visible on the filter handle and frame no significant damage observed.
8.13	Hob	Black glass ceramic Siemens hob with four cooking zones and touch controls	Multiple visible areas of surface scratching and discolouration on the hob rings minor chip on the top left edge
8.14	Wine Cooler	Black CDA wine cooler model FWC303SS with stainless steel trim, glass door, digital controls, and four wooden shelves for bottle storage.	No visible damage and minimal signs of wear on interior and shelves
8.15	Microwave Oven	Built-in Siemens microwave oven in black and stainless steel with digital display and control knob.	Microwave oven is clean with no visible signs of wear, damage, or staining
8.16	Oven	Built-in Siemens electric oven Featuring multiple wire shelves and a metal baking tray.	Oven exterior and interior are clean with no visible damage baking tray which shows significant signs of use and surface staining

8. KITCHEN AREA (CONT.)			
8.17	Dishwasher	Built-in stainless steel dishwasher with two wire racks model Neff S511A50X1G.	Minor rust to hinges & some food debris present in the filter area
8.18	Fridge-Freezer	Integrated Zanussi fridge-freezer in white with multiple clear shelves two salad crispers & three freezer drawers including quick freeze function	Visible scratches and marks on internal shelves and door compartments lower freezer drawer is cracked and temporarily repaired with black tape general signs of use and staining present.
Contents			
8.19	Rail	Metal rail with multiple hanging hooks	Metal rail and hooks show no visible signs of damage or corrosion
8.20	Rail	Metal rail with copper finish and multiple hanging hooks	No visible damage or wear
8.21	Knife holder and set	Stainless steel magnetic knife strip mounted horizontally with one knife attached.	Knife strip appears clean with minor surface marks knife blade shows significant corrosion and pitting.
Miscellaneous Items			
8.22	Components	Set of kitchen cabinet assembly fittings including chrome handle, grey plastic brackets, screws, and fixings placed on a white surface	Appear unused with no visible damage or wear
8.23	Card reader	Black rectangular utility warehouse card reader	Good condition
Cleanliness			
8.24	Cleanliness		Generally clean to a low professional level



8. KITCHEN AREA (CONT.)



Ref #8.2

22 Apr 2026 10:27



Ref #8.2

22 Apr 2026 10:27



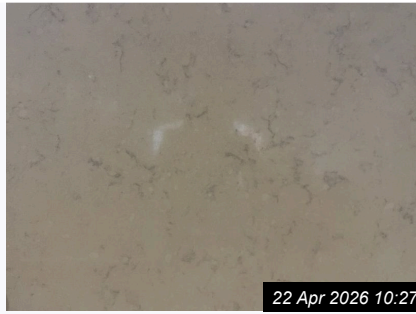
Ref #8.3

22 Apr 2026 10:27



Ref #8.3

22 Apr 2026 10:27



Ref #8.3

22 Apr 2026 10:27



Ref #8.4

22 Apr 2026 10:28



Ref #8.4

22 Apr 2026 10:28



Ref #8.4

22 Apr 2026 10:28



Ref #8.4

22 Apr 2026 10:28



Ref #8.4

22 Apr 2026 10:37



Ref #8.5

22 Apr 2026 10:30



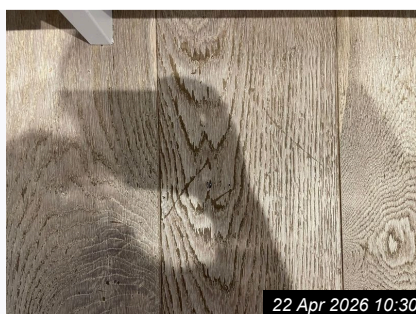
Ref #8.5

22 Apr 2026 10:30



Ref #8.5

22 Apr 2026 10:30



Ref #8.5

22 Apr 2026 10:30



Ref #8.6

22 Apr 2026 10:36

8. KITCHEN AREA (CONT.)



Ref #8.6

22 Apr 2026 10:36



Ref #8.6

22 Apr 2026 10:36



Ref #8.6

22 Apr 2026 10:37



Ref #8.6

22 Apr 2026 10:37



Ref #8.6

22 Apr 2026 10:37



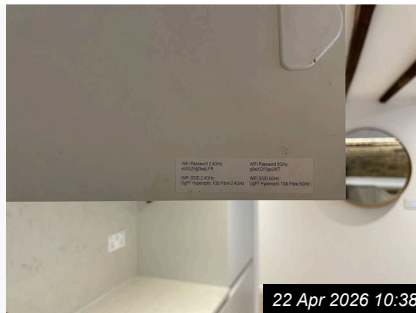
Ref #8.7

22 Apr 2026 10:37



Ref #8.7

22 Apr 2026 10:37



Ref #8.7

22 Apr 2026 10:38



Ref #8.7

22 Apr 2026 10:38



Ref #8.7

22 Apr 2026 10:38



Ref #8.7

22 Apr 2026 10:38



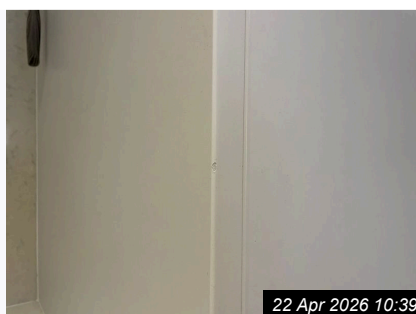
Ref #8.7

22 Apr 2026 10:38



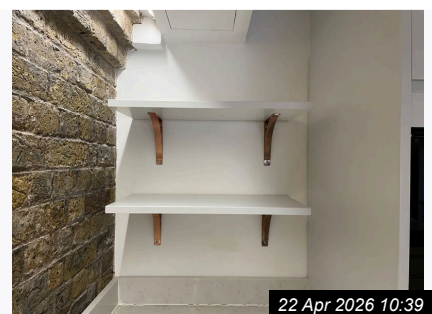
Ref #8.7

22 Apr 2026 10:39



Ref #8.7

22 Apr 2026 10:39



Ref #8.8

22 Apr 2026 10:39

8. KITCHEN AREA (CONT.)



22 Apr 2026 10:39

Ref #8.8



22 Apr 2026 10:39

Ref #8.8



22 Apr 2026 10:40

Ref #8.8



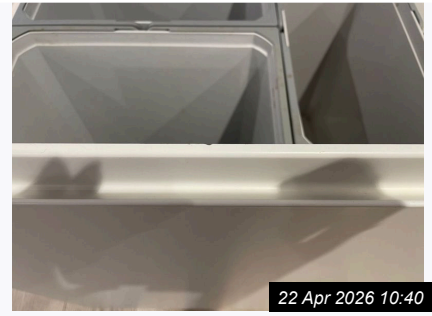
22 Apr 2026 10:40

Ref #8.9



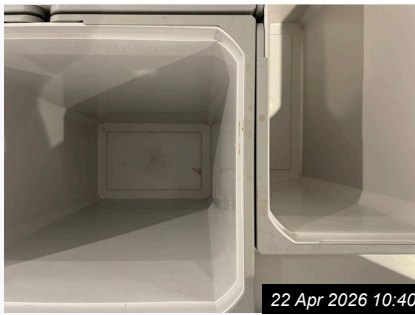
22 Apr 2026 10:40

Ref #8.9



22 Apr 2026 10:40

Ref #8.9



22 Apr 2026 10:40

Ref #8.9



22 Apr 2026 10:40

Ref #8.9



22 Apr 2026 10:40

Ref #8.9



22 Apr 2026 10:40

Ref #8.9



22 Apr 2026 10:41

Ref #8.9



22 Apr 2026 10:41

Ref #8.9



22 Apr 2026 10:41

Ref #8.9



22 Apr 2026 10:41

Ref #8.9



22 Apr 2026 10:41

Ref #8.9

8. KITCHEN AREA (CONT.)



22 Apr 2026 10:41

Ref #8.9



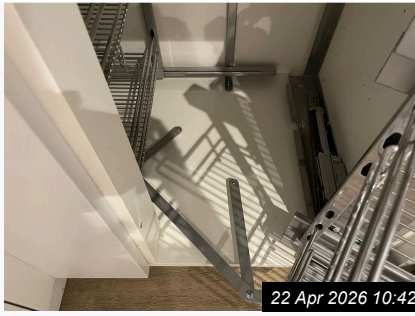
22 Apr 2026 10:42

Ref #8.9



22 Apr 2026 10:42

Ref #8.9



22 Apr 2026 10:42

Ref #8.9



22 Apr 2026 10:43

Ref #8.9



22 Apr 2026 10:43

Ref #8.9



22 Apr 2026 10:43

Ref #8.9



22 Apr 2026 10:43

Ref #8.9



22 Apr 2026 10:43

Ref #8.9



22 Apr 2026 10:43

Ref #8.9



22 Apr 2026 10:44

Ref #8.9



22 Apr 2026 10:44

Ref #8.9



22 Apr 2026 10:44

Ref #8.9



22 Apr 2026 10:44

Ref #8.9



22 Apr 2026 10:45

Ref #8.9

8. KITCHEN AREA (CONT.)



Ref #8.9

22 Apr 2026 10:45



Ref #8.10

22 Apr 2026 10:45



Ref #8.10

22 Apr 2026 10:46



Ref #8.10

22 Apr 2026 10:46



Ref #8.10

22 Apr 2026 10:46



Ref #8.11

22 Apr 2026 10:46



Ref #8.11

22 Apr 2026 10:46



Ref #8.11

22 Apr 2026 10:47



Ref #8.11

22 Apr 2026 10:47



Ref #8.11

22 Apr 2026 10:47



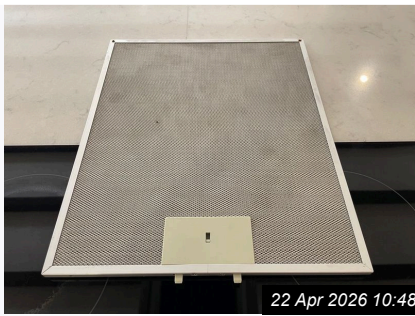
Ref #8.12

22 Apr 2026 10:48



Ref #8.12

22 Apr 2026 10:48



Ref #8.12

22 Apr 2026 10:48



Ref #8.12

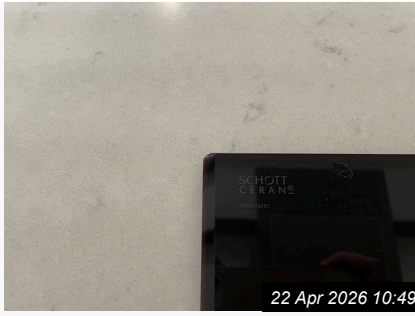
22 Apr 2026 10:49



Ref #8.13

22 Apr 2026 10:49

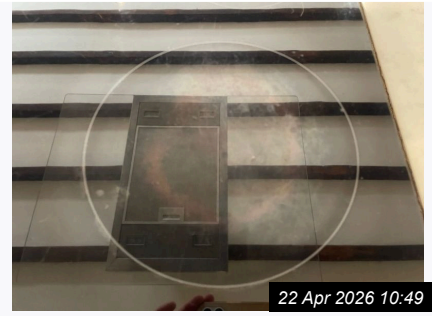
8. KITCHEN AREA (CONT.)



Ref #8.13



Ref #8.13



Ref #8.13



Ref #8.14



Ref #8.14



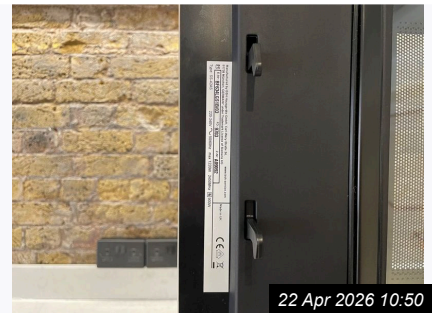
Ref #8.14



Ref #8.15



Ref #8.15



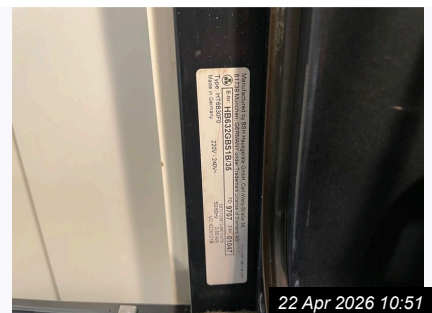
Ref #8.15



Ref #8.16



Ref #8.16



Ref #8.16



Ref #8.16

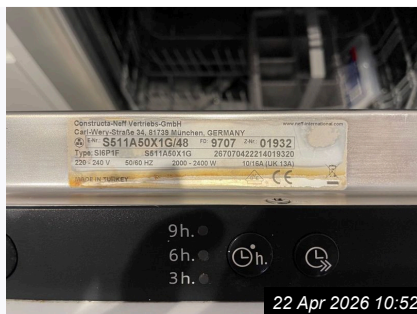


Ref #8.16



Ref #8.17

8. KITCHEN AREA (CONT.)



Ref #8.17

22 Apr 2026 10:52



Ref #8.17

22 Apr 2026 10:52



Ref #8.17

22 Apr 2026 10:52



Ref #8.17

22 Apr 2026 10:52



Ref #8.18

22 Apr 2026 10:52



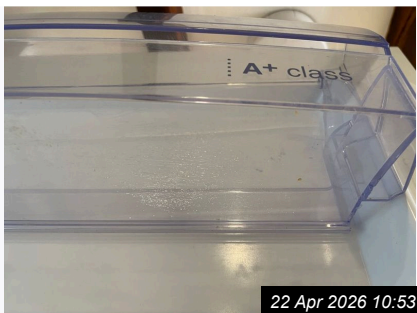
Ref #8.18

22 Apr 2026 10:52



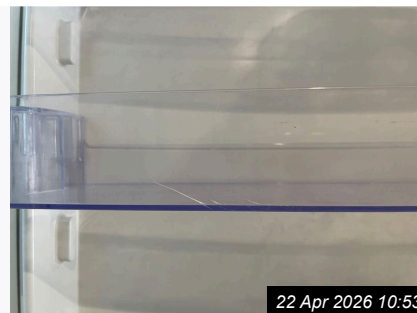
Ref #8.18

22 Apr 2026 10:53



Ref #8.18

22 Apr 2026 10:53



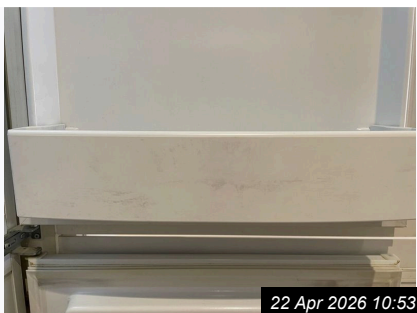
Ref #8.18

22 Apr 2026 10:53



Ref #8.18

22 Apr 2026 10:53



Ref #8.18

22 Apr 2026 10:53



Ref #8.18

22 Apr 2026 10:53



Ref #8.18

22 Apr 2026 10:53



Ref #8.18

22 Apr 2026 10:53



Ref #8.19

22 Apr 2026 10:54

8. KITCHEN AREA (CONT.)



22 Apr 2026 10:54

Ref #8.20



22 Apr 2026 10:54

Ref #8.21



22 Apr 2026 10:45

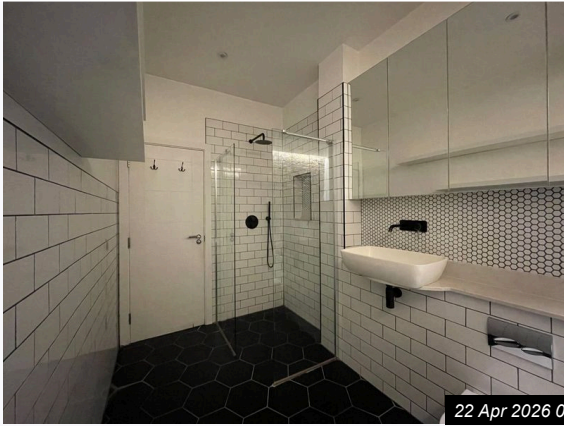
Ref #8.22



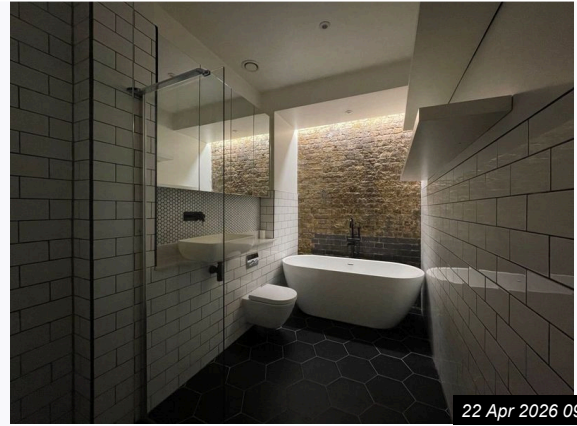
22 Apr 2026 10:45

Ref #8.23

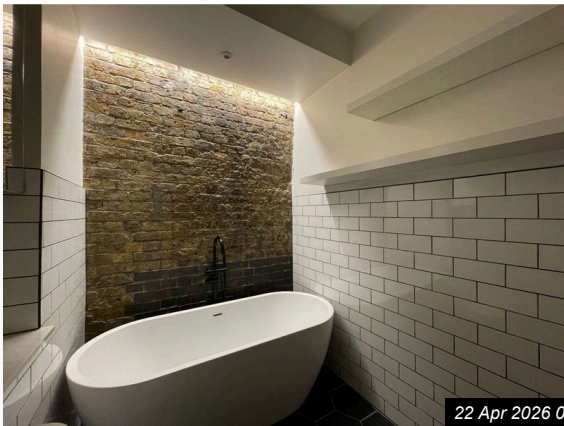
9. BATHROOM



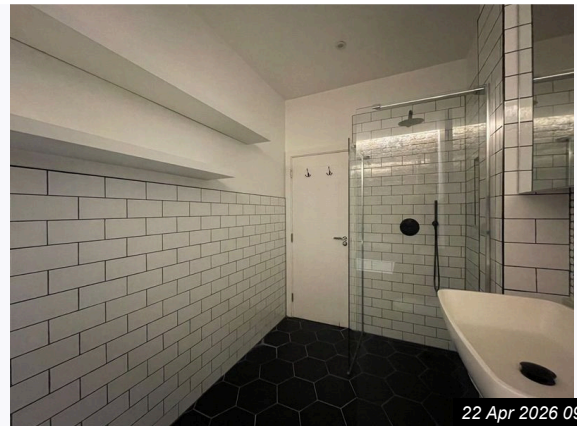
Ref #9



Ref #9



Ref #9



Ref #9

Ref	Name	Description	Condition
9.1	Door & Frame	White painted timber door and frame	<p>Lower sections of door and frame show signs of scuffing, staining, chipped paint, and water damage, particularly at the bottom edges.</p> <p>Door impacts flooring when opening and closing. Rub-marks to flooring</p> <p><a href="#">Review - Investigate</a></p>
9.2	Door Fixtures	Polished chrome lever door handle with matching thumbturn lock and black double hooks	Door handle and lock in good condition with minimal signs of wear
9.3	Ceiling	Smooth white painted	Ceiling appears intact, good condition
9.4	Extractor Fan	White circular extractor fan	Appears In good condition
9.5	Lighting	Ceiling-mounted recessed downlights	<p>Working, but slight difficulty with light switch</p> <p><a href="#">Review - Investigate</a></p>

9. BATHROOM (CONT.)			
9.6	Walls	Bathroom walls consist of: exposed brick, painted plaster in white, white rectangular ceramic tiles, white hexagonal tiles with dark grout	Exposed brick possibly shows plaster and patch repairs painted plaster displays a visible crack at one joint ceramic tiles have some light marks and minor cracking to 3x tiles hexagonal tiles appear intact.
9.7	Flooring	Large format hexagonal ceramic tiles in matte black with contrasting light grout lines.	White scaling and appears some staining to surface Few white paint marks
9.8	Built-In Storage	White built-in storage unit with mirrored cabinet doors and multiple internal shelves plus two open white floating shelves beneath.	Cabinet doors and shelves are intact with minor surface marks inside
Sanitaryware			
9.9	Toilet	Wall-hung white ceramic toilet with soft close seat and dual flush chrome actuator.	Minor limescale staining inside the bowl Seat is slightly loose and lopsided <a href="#">Review - Investigate</a>
9.10	Basin	Rectangular white ceramic basin with black pop-up waste and black wall-mounted tap and control	Basin in good overall condition but waste cover shows visible chipping and surface wear tap has minor water staining.
9.11	Bath & Taps	Freestanding white oval bathtub with black matte floor-mounted mixer tap and hand shower attachment.	Bath and taps show no visible signs of wear or damage surfaces appear clean and well preserved. Tap unit significantly loose from flooring <a href="#">Review - Investigate</a>
9.12	Shower	Matte black rain shower with hand shower attachment, glass enclosure, matching matte black thermostatic controls.	Shower head and controls show water marks and wear visible residue and water pooling on shower floor Black mould-type marks to sealant <a href="#">Review - Investigate</a>
Contents			
9.13	Toilet roll	White toilet roll	Toilet roll is unused
Miscellaneous Items			
9.14	Cabinet	White bathroom cabinet or shelf	Shelf surface is scuffed and has light marks items seen on shelf
Cleanliness			
9.15	Cleanliness		Generally clean to a low professional level

9. BATHROOM (CONT.)



22 Apr 2026 10:55

Ref #9.1



22 Apr 2026 10:55

Ref #9.1



22 Apr 2026 10:55

Ref #9.1



22 Apr 2026 10:55

Ref #9.1



22 Apr 2026 10:55

Ref #9.1



22 Apr 2026 10:56

Ref #9.1



22 Apr 2026 10:56

Ref #9.1



22 Apr 2026 10:56

Ref #9.1



22 Apr 2026 10:56

Ref #9.1



22 Apr 2026 10:56

Ref #9.1



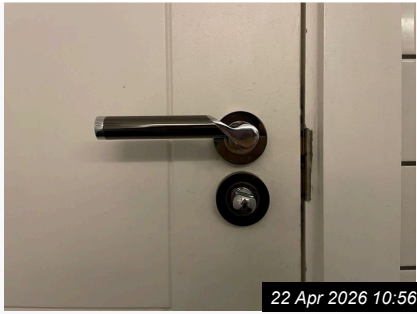
22 Apr 2026 10:56

Ref #9.2



22 Apr 2026 10:56

Ref #9.2



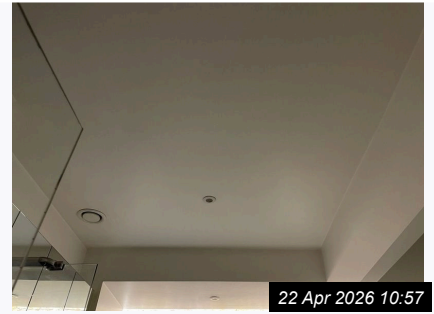
22 Apr 2026 10:56

Ref #9.2



22 Apr 2026 10:56

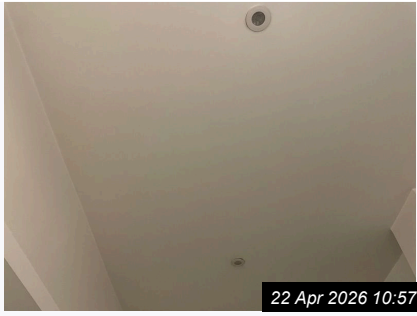
Ref #9.2



22 Apr 2026 10:57

Ref #9.3

9. BATHROOM (CONT.)



Ref #9.3



Ref #9.4



Ref #9.5



Ref #9.5



Ref #9.5



Ref #9.6



Ref #9.6



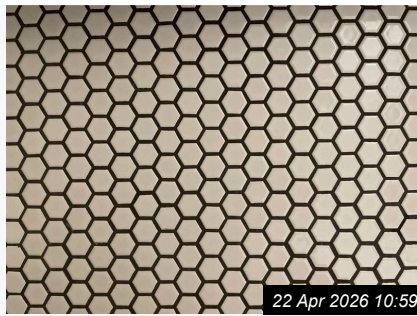
Ref #9.6



Ref #9.6



Ref #9.6



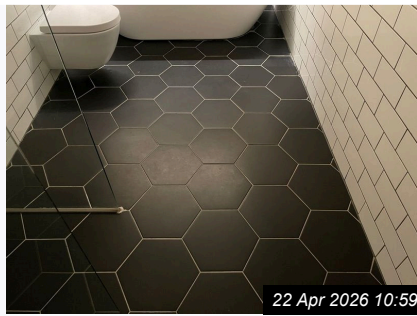
Ref #9.6



Ref #9.6



Ref #9.6

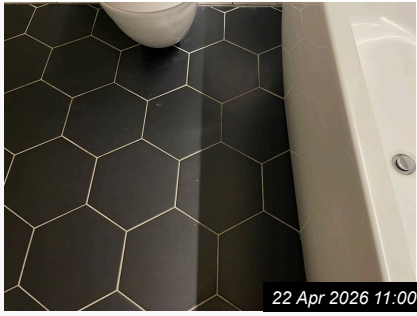


Ref #9.7



Ref #9.7

9. BATHROOM (CONT.)



22 Apr 2026 11:00

Ref #9.7



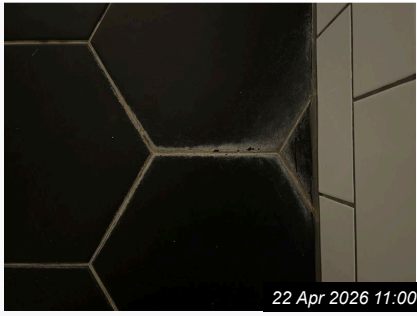
22 Apr 2026 11:00

Ref #9.7



22 Apr 2026 11:00

Ref #9.7



22 Apr 2026 11:00

Ref #9.7



22 Apr 2026 11:00

Ref #9.7



22 Apr 2026 11:00

Ref #9.7



22 Apr 2026 11:01

Ref #9.8



22 Apr 2026 11:01

Ref #9.8



22 Apr 2026 11:01

Ref #9.8



22 Apr 2026 11:01

Ref #9.8



22 Apr 2026 11:05

Ref #9.8



22 Apr 2026 11:02

Ref #9.9



22 Apr 2026 11:02

Ref #9.9



22 Apr 2026 11:02

Ref #9.9



22 Apr 2026 11:02

Ref #9.9

9. BATHROOM (CONT.)



22 Apr 2026 11:02

Ref #9.9



22 Apr 2026 11:02

Ref #9.9



22 Apr 2026 11:02

Ref #9.10



22 Apr 2026 11:02

Ref #9.10



22 Apr 2026 11:03

Ref #9.10



22 Apr 2026 11:04

Ref #9.10



22 Apr 2026 11:04

Ref #9.10



22 Apr 2026 11:03

Ref #9.11



22 Apr 2026 11:03

Ref #9.11



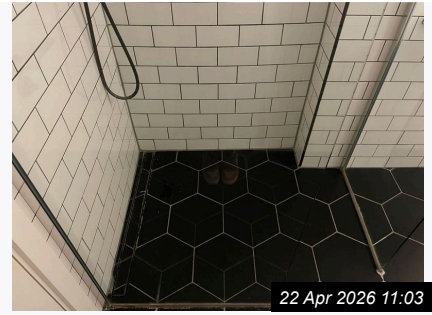
22 Apr 2026 11:03

Ref #9.11



22 Apr 2026 11:03

Ref #9.12



22 Apr 2026 11:03

Ref #9.12



22 Apr 2026 11:03

Ref #9.12



22 Apr 2026 11:04

Ref #9.12



22 Apr 2026 11:04

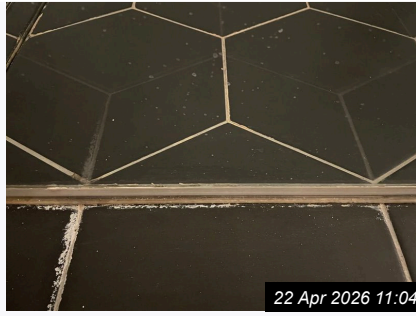
Ref #9.12

9. BATHROOM (CONT.)



22 Apr 2026 11:04

Ref #9.12



22 Apr 2026 11:04

Ref #9.12



22 Apr 2026 11:04

Ref #9.12



22 Apr 2026 11:05

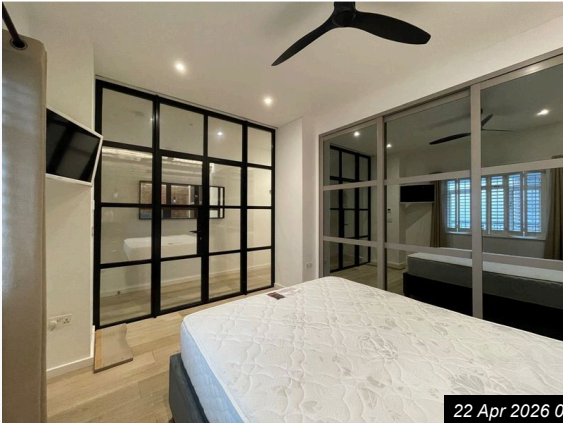
Ref #9.13



22 Apr 2026 11:01

Ref #9.14

10. BEDROOM



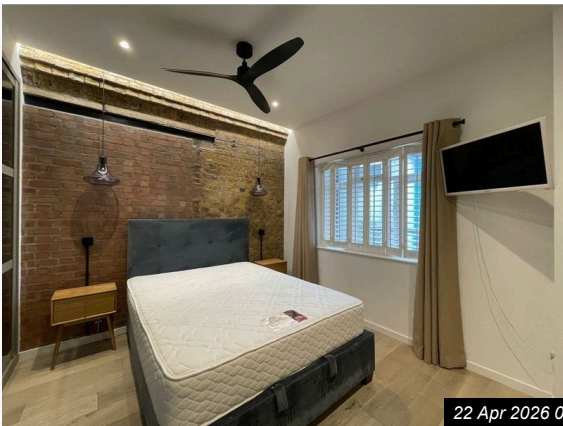
Ref #10

22 Apr 2026 09:49



Ref #10

22 Apr 2026 09:49



Ref #10

22 Apr 2026 09:49



Ref #10

22 Apr 2026 09:49

Ref	Name	Description	Condition
10.1	Door & Frame	Black metal and glass framed door and panels with clear glazing	Door and frame appear in good condition
10.2	Door Fixtures	Black metal lever handles with matching backplates	No visible signs of wear or damage handles and lock barrels appear intact and clean.
10.3	Ceiling	Smooth white ceiling	Ceiling is generally clean with a visible minor crack
10.4	Lighting	Lighting consists of recessed ceiling downlights with metallic trim contemporary pendant lights featuring smoked glass shades suspended from the ceiling.	2x pendant lightbulbs not working <a href="#">Review - Investigate</a>
10.5	Walls	Mixture of painted plastered walls in white exposed brickwork in red and yellow tones.	Exposed brickwork is structurally intact with minor surface imperfections. Painted walls show scuffs, scratches, minor marks, a visible crack Some staining and areas of mould at the base <a href="#">Review - Investigate</a>
10.6	Skirting	Painted wooden skirting in white	Minor scuffs, marks, small chips, paint blemishes, and visible wear on corners and edges.

10. BEDROOM (CONT.)			
10.7	Window & Sill	Timber-framed window with white paint finish featuring multipane clear glazing and metal handles, fitted with a painted timber sill.	Minor paint wear and light scratches on the sill some discolouration and light scuffing around the handles generally good condition with no visible structural damage.
10.8	Blinds/Curtains	Beige fabric curtains with eyelet on a black metal curtain pole and white plantation shutters	Curtains present small snags and visible black marks shutters appear in good order with no visible damage.
10.9	Switches/Sockets	Multiple white plastic light switch panels and double socket outlets	All switches and sockets are intact
10.10	Flooring	Oak wood flooring in light brown	Minor scratches and surface marks are visible in several areas some signs of general use but no significant damage.
10.11	Built-In Storage	Wardrobe with beige wood finish, mirrored sliding doors, shelf, rail, and three integrated drawers.	Drawer front panel missing and 1x cracked interior shelving scratched and scuffed Stain marks to interior walls White scratches to edge of mirrored doors
Contents			
10.12	Bedside table	Light oak wood bedside table with two drawers and metal knob handles	Visible water marks and stains on the surface
10.13	Mattress	Memory foam mattress with a cream quilted cover and labelled as Inner Wisdom Mirage	Visible staining and discolouration on the fabric beneath the mattress some surface marks and minor wear on mattress sides small area of yellowing on quilted surface.
10.14	Television	Wall-mounted Samsung flat-screen	No visible damage or scratches screen and frame appear intact.
10.15	Ceiling fan	Black three-blade ceiling fan with matte finish	No visible damage or wear blades and housing appear clean and well-maintained.
10.16	Thermostat	Digital wall-mounted thermostat with touch buttons and a white plastic casing.	Appears in good condition
10.17	Wooden panel	Rectangular wood panel with a grey painted finish and a curved bottom edge.	Appears to have been left on the floor <span style="background-color: orange; padding: 2px;">Review - Investigate</span>
Miscellaneous Items			
10.18	Remote	White plastic Luci remote control	Appears intact
Cleanliness			

10. BEDROOM (CONT.)

10.19 Cleanliness

Generally clean to a low professional level



Ref #10.1



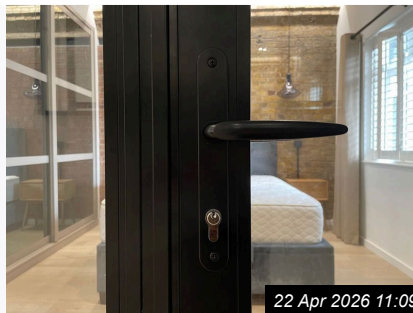
Ref #10.1



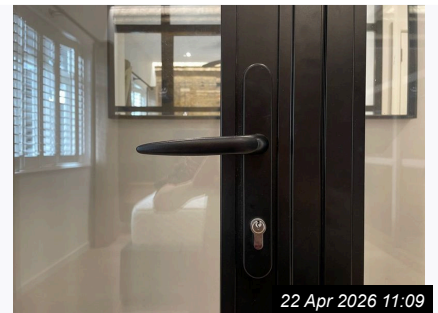
Ref #10.1



Ref #10.1



Ref #10.2



Ref #10.2



Ref #10.3



Ref #10.3



Ref #10.3



Ref #10.4



Ref #10.4



Ref #10.4

10. BEDROOM (CONT.)



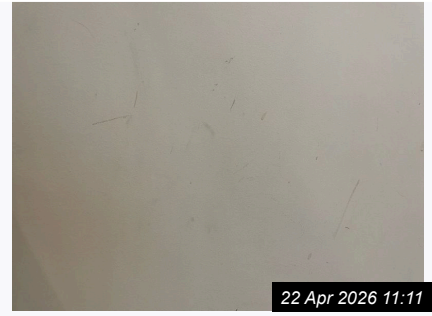
Ref #10.4

22 Apr 2026 11:11



Ref #10.5

22 Apr 2026 11:11



Ref #10.5

22 Apr 2026 11:11



Ref #10.5

22 Apr 2026 11:11



Ref #10.5

22 Apr 2026 11:12



Ref #10.5

22 Apr 2026 11:12



Ref #10.5

22 Apr 2026 11:12



Ref #10.5

22 Apr 2026 11:12



Ref #10.6

22 Apr 2026 11:12



Ref #10.6

22 Apr 2026 11:13



Ref #10.6

22 Apr 2026 11:13



Ref #10.6

22 Apr 2026 11:13



Ref #10.7

22 Apr 2026 11:13



Ref #10.7

22 Apr 2026 11:13



Ref #10.7

22 Apr 2026 11:14

10. BEDROOM (CONT.)



Ref #10.7

22 Apr 2026 11:14



Ref #10.7

22 Apr 2026 11:14



Ref #10.7

22 Apr 2026 11:14



Ref #10.7

22 Apr 2026 11:14



Ref #10.8

22 Apr 2026 11:15



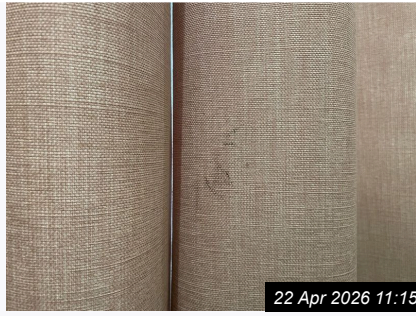
Ref #10.8

22 Apr 2026 11:15



Ref #10.8

22 Apr 2026 11:15



Ref #10.8

22 Apr 2026 11:15



Ref #10.8

22 Apr 2026 11:15



Ref #10.8

22 Apr 2026 11:16



Ref #10.9

22 Apr 2026 11:16



Ref #10.9

22 Apr 2026 11:16



Ref #10.9

22 Apr 2026 11:16



Ref #10.9

22 Apr 2026 11:16



Ref #10.9

22 Apr 2026 11:16

10. BEDROOM (CONT.)



Ref #10.9

22 Apr 2026 11:16



Ref #10.9

22 Apr 2026 11:17



Ref #10.9

22 Apr 2026 11:17



Ref #10.10

22 Apr 2026 11:17



Ref #10.10

22 Apr 2026 11:17



Ref #10.10

22 Apr 2026 11:17



Ref #10.10

22 Apr 2026 11:17



Ref #10.10

22 Apr 2026 11:17



Ref #10.10

22 Apr 2026 11:17



Ref #10.10

22 Apr 2026 11:17



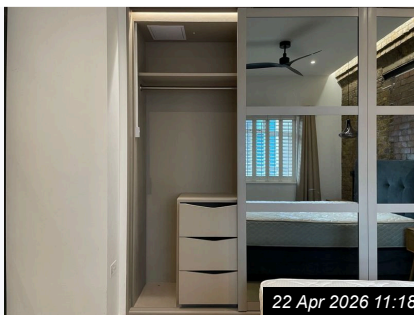
Ref #10.10

22 Apr 2026 11:18



Ref #10.10

22 Apr 2026 11:18



Ref #10.11

22 Apr 2026 11:18



Ref #10.11

22 Apr 2026 11:18



Ref #10.11

22 Apr 2026 11:18

10. BEDROOM (CONT.)



22 Apr 2026 11:19

Ref #10.11



22 Apr 2026 11:19

Ref #10.11



22 Apr 2026 11:19

Ref #10.11



22 Apr 2026 11:19

Ref #10.11



22 Apr 2026 11:19

Ref #10.11



22 Apr 2026 11:19

Ref #10.11



22 Apr 2026 11:20

Ref #10.12



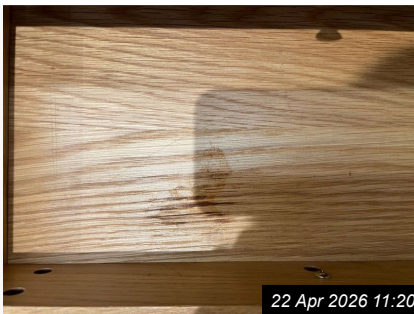
22 Apr 2026 11:20

Ref #10.12



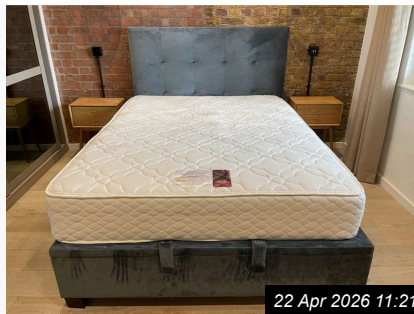
22 Apr 2026 11:20

Ref #10.12



22 Apr 2026 11:20

Ref #10.12



22 Apr 2026 11:21

Ref #10.13



22 Apr 2026 11:21

Ref #10.13



22 Apr 2026 11:21

Ref #10.13



22 Apr 2026 11:21

Ref #10.13



22 Apr 2026 11:21

Ref #10.13

10. BEDROOM (CONT.)



22 Apr 2026 11:21

Ref #10.13



22 Apr 2026 11:21

Ref #10.14



22 Apr 2026 11:20

Ref #10.15



22 Apr 2026 11:22

Ref #10.16



22 Apr 2026 11:22

Ref #10.17



22 Apr 2026 11:20

Ref #10.18

11. PROPERTY COMPLIANCE			
Ref	Name	Answer	Comments
11.1	Is the Property Compliant?	Yes	Compliance, as per property inspection, incl.:  - Alarms (smoke detectors/fire alarms, heat detectors/alarms and carbon monoxide detectors/alarms)

Actions Required			
Ref	Action Required	Responsibility	Comments
<a href="#">6.2</a> ENTRANCE & HALLWAY » Door Fixtures	Review	Investigate	Mortise lock escutcheon to exterior loose/partially detached from door
<a href="#">6.4</a> ENTRANCE & HALLWAY » Lighting	Review	Investigate	1x spotlight lightbulb not working
<a href="#">6.11</a> ENTRANCE & HALLWAY » Washing Machine	Review	Investigate	Black mould-type marks to door seal/gasket
<a href="#">6.16</a> ENTRANCE & HALLWAY » Thermostat	Review	Investigate	Tested, power not seen
<a href="#">7.5</a> RECEPTION ROOM » Window & Sill	Review	Investigate	Unable to fully open and close and lock window
<a href="#">7.12</a> RECEPTION ROOM » Thermostat	Review	Investigate	Tested, power not seen
<a href="#">8.6</a> KITCHEN AREA » Kitchen Units	Review	Investigate	Kickboard-integrated lighting not working
<a href="#">8.9</a> KITCHEN AREA » Base Units	Review	Investigate	Corner door sections detached from unit interior sections
<a href="#">9.1</a> BATHROOM » Door & Frame	Review	Investigate	Door impacts flooring when opening and closing. Rub-marks to flooring
<a href="#">9.5</a> BATHROOM » Lighting	Review	Investigate	Slight difficulty with light switch
<a href="#">9.9</a> BATHROOM » Toilet	Review	Investigate	Seat is slightly loose and lopsided
<a href="#">9.11</a> BATHROOM » Bath & Taps	Review	Investigate	Tap unit significantly loose from flooring
<a href="#">9.12</a> BATHROOM » Shower	Review	Investigate	Black mould-type marks to sealant
<a href="#">10.4</a> BEDROOM » Lighting	Review	Investigate	2x pendant lightbulbs not working
<a href="#">10.5</a> BEDROOM » Walls	Review	Investigate	Some staining and areas of mould at the base
<a href="#">10.17</a> BEDROOM » Wooden panel	Review	Investigate	Appears to have been left on floor, somewhat mouldy

## Declaration

I/We the undersigned, affirm that if I/we do not comment on the Inventory in writing within seven days of receipt of this Inventory then I/we accept the Inventory as being an accurate record of the contents and condition of the property.

Signed by the

Signatures

Print Name

Date     /     /

Signed by the

Signatures

Print Name

Date     /     /